

# Import Document

GOOGLE DOCUMENTS  
aligning technology with the learning model

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## Objective

To demonstrate how to upload a previously created document into Google Docs.

## Instructions

1. Go to docs.google.com.
2. Log in with your Google username and password if not already logged in.
3. Click "Upload".
4. Select "Select files to upload".
5. Locate the file on your computer and click "Open".
6. Click "Start Upload".
7. When it has been uploaded, you will see the document.