

# Request for Alternate Measurement to Determine Credits on the Financial Aid Determination Date

Name: \_\_\_\_\_ I- Number \_\_\_\_\_

Students receiving a Federal Grants are subject to a Financial Aid Determination Date (FADD) for each semester aid is received. The FADD is normally the end of the 29<sup>th</sup> day of the semester or when it is determined the student has a valid Student Aid Report, which ever is later. As of the student's FADD, the Financial Aid Office checks with the Registrar's Office to determine official registration as of this date. This measurement is an automatic process. Students, who are not registered at this time, normally are not eligible for Federal Grants.

However, BYU-Idaho understands that there are times when a student cannot be considered officially enrolled by his census date because of circumstances beyond his control. This petition allows you to request an exception to the normal census measurement process.

Requirements of requesting an alternate measurement:

- Student must be attending requested classes on or before census date as documented by the teacher(s).
- Student must have reason beyond his control, supported with documentation from student/teacher/other, as to why not registered by the determination date. **Being unaware of this policy is not reason for consideration.**
- Internships are not eligible for review for exception.

Complete the following for your request:

1. Semester requesting alternate measurement:  
\_\_\_\_\_ Fall \_\_\_\_\_ Winter \_\_\_\_\_ Summer
2. Credits to be considered:  
\_\_\_\_\_ Total number of credits for the term selected above
3. Attach a statement explaining your request.
4. Request a statement from your teacher(s) that indicates when you began attending. This documentation can be sent directly to the Financial Aid Office through an email or letter.

For Financial Aid Office Use Only

\_\_\_\_\_ Approved \_\_\_\_\_ Denied Student notified by ( ) email ( ) mail ( ) attached

Census Date: \_\_\_\_\_ Total Credits \_\_\_\_\_ Started credits \_\_\_\_\_

REASON: \_\_\_\_\_

Reviewed by: \_\_\_\_\_