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Subject: Student Academic Societies - Important Information
Date: Tuesday, March 29, 2011 4:36:28 PM
Attachments: [SOCITIES HANDBOOK April 2011.docx](#)
Importance: High

If you are no longer an active student officer or faculty advisor, please email harkero@byui.edu so we can update our records.

Student Officers,

As the Coordinator of Academic Societies on campus, I'd like to remind all student officers to review the policies and procedures contained within the Societies Handbook (a copy of the Handbook is attached. More information is also available on the Academic Societies website, <http://www.byui.edu/societies>). It's important for all student officers to be aware of these guidelines and to approach their faculty advisors or myself with any questions or concerns.

On that note, I would like you to review and remember the following policies when working with your faculty advisors in coordinating society activities.

Guest Speakers

Potential speakers are not to be contacted until official approval has been received. Failure to obtain proper approval prior to making contact with a potential speaker may result in cancellation of the event and loss of scheduling privileges. Please see University Policy 1-4 and the Societies Handbook for more information.

Fundraising

Societies may not host fund raising events. Funding for society activities is available through 1) a \$100 semester allowance (up to \$300 annually) given upon receipt and approval of a semester budget submitted to the Coordinator of Academic Societies (FORM 4 in the Handbook); 2) membership dues; and 3) the Jacob Spori Stipend (application found on the Academic Societies website – up to \$250 per student) which can be used by societies to fund student participation in regional/national events or conferences.

Coordinating with Faculty Advisors

Student Officers should coordinate their efforts with their faculty advisors whenever scheduling events, inviting guest speakers, seeking funding/reimbursement, and student travel. If your society does not have an assigned faculty advisor, please contact the Coordinator of Academic Societies. Societies cannot be recognized as active if a faculty advisor has not been assigned and/or approved by the Coordinator of Academic Societies, Deans' Council and/or a College/Department.

Again, if you have any questions or concerns, please contact your faculty advisor, myself or my assistant, Olivia Harker.

Thank you for your work and dedication.

Sincerely,

Guy M. Hollingsworth, Ph.D.

Associate Academic Vice President
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"It is not the critic who counts, not the man who points out how the strong man stumbled; nor where the doer of deeds could have done them better, the credit belongs to the man who is actually in the arena; whose face is marred by dust and sweat and blood; who strives valiantly; who errs and comes up short again and again; who knows the great enthusiasms, the great devotions, and spends himself in a worthy cause; who, at best, knows in the end the triumph of high achievement; and who, at worst, if he fails, at least fails while daring greatly, so that his place shall never be with those cold and timid souls who know neither victory nor defeat." Theodore Roosevelt