

# Emma J. Nielson

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## OBJECTIVE

To obtain full-time employment as an elementary teacher in a positive atmosphere, possibly using my Spanish and computer background

## EDUCATION

**Bachelors Degree** - Brigham Young University-Idaho, Rexburg, ID; December 2007

- Elementary Education Major, Spanish Education Emphasis GPA 3.776

**Associates Degree** - Brigham Young University-Idaho, Rexburg, ID; April 2001

- Office Systems Management GPA 3.76

## ACREDITATION AND LICENSURE

- Certified to teach Spanish Education K-12
- Idaho Teaching Certificate pending
- Idaho Principles Learning & Teaching K-6, Praxis II Score 188/200
- Idaho Spanish Content Knowledge, Praxis Score 163/200
- Idaho Elementary Education: Content Knowledge, Praxis I Score 163/200
- Certified Microsoft User Specialist
- Literacy I Score 96/100, Literacy II Score 80/100, Literacy III Score 93/100
- Certified in Zaner-Bloser Handwriting courses in both manuscript and cursive
- Idaho Technology performance exam, score 88.2/100

## TEACHING EXPERIENCE

**Student Teacher** - Jefferson Elementary, Rigby, ID; August-December 2007

- Responsible for all learning, assessing, and lesson planning in first grade classroom
- Received highest possible rating on each evaluation
- Assisted cooperating teacher in developing lesson plans, delivery, and classroom management
- Health teacher for 80 first grade students during a rotation, teaching nutrition

**Spanish Teacher** - Madison Middle School, Rexburg, ID; October-November 2006

- Taught a class of 28 7<sup>th</sup> graders for 3 weeks
- Lessons included: colors, foods, conjugations, strategic communication, reading, writing

**Methods Teacher** - Sunnyside Elementary, Idaho Falls, ID; January-April 2006

- Responsible for teaching Health, Science, and History twice a week
- Implemented classroom management and organization while assisting the children's individual needs
- Created various bulletin boards, corrected papers, and received high evaluations from cooperating teacher and supervisor

**Literacy Assistant** - Burton Elementary, Rexburg, ID; September-December 2006

- Taught reading and grammar in various centers in an active 4<sup>th</sup> grade class
- Helped clarify information for students based on their needs

**Early Field Experience** - Sugar City Elementary, Rexburg, ID; May-June 2005

- Prepared and enthusiastically taught various lessons to Kindergarteners
- Created and organized bulletin boards and classroom walls

## VOLUNTEER EXPERIENCE

### **Social Work Volunteer** - Team Supportive Services, St. Anthony, ID; May-June 2006

- Assisted in PSR sessions in implementing learning strategies
- Translated for children who were not fluent in English
- Contributed enthusiasm in activities with Partial Care (groups of children qualified for government assistance)

### **Missionary** - Nicaragua Managua LDS Mission, Managua, Nicaragua; July 2002-December 2003

- Learned to better communicate with people of various cultures
- Developed necessary skills in Human Relations, public speaking, and conflict resolution
- Translated Spanish for fellow representatives

### **Orphanage Volunteer** - OSSO, Cuenca, Ecuador; May 2001-September 2001

- Discussed different issues with orphanage directors
- Cared for over 40 orphans and 30 children of under-privileged families
- Organized activities in between children's mealtimes and therapy

## WORK EXPERIENCE

### **Mortgage Consultant/Office Manager** - RealNet Lending, Salt Lake City, UT; April 2004-April 2006

- Multitasked different projects between clients
- Organized comparative reports based upon different programs
- Helped adapt different strategies with different situations

### **Office Manager** - Source Mortgage, Boise, ID; December 2003-April 2004

- Assisted with Accounts Receivable
- Directed planning and scheduling while serving as customer service representative
- Performed as information technologist

## LEADERSHIP EXPERIENCE

### **Senior Class President** - Rigby High School, Rigby, ID; September 1998-May 1999

- Led senior class council in all planning of activities and graduation
- Coordinated discussions between students and faculty, representing both sides to the other

### **Assistant Drill Mistress** - Rigby High School, Rigby, ID; September 1997-May 1999

- Helped re-create the drill team leading them to 1<sup>st</sup> place at state competition
- Choreographed, taught, and led practices for the team

## PROFESSIONAL REFERENCES

Nancy Christensen  
Cooperating Teacher  
Jefferson Elementary  
524-2378  
eaglerockmg@msn.com

Kent Durst  
Supervising Professor  
BYU-Idaho  
208-745-1115

Terry Belnap  
Cooperating Teacher  
Sunnyside Elementary  
208-524-2046

## PERSONAL REFERENCES

Bob Reece  
Archibald Reece Real estate  
745-0644

Cherie Allen  
Jefferson Elementary  
745-8046

Bob Smith  
BYU-Idaho Retiree  
313-6513